

**Energy Training Foundation (E_nTF)
Course Registration for 2017**



Please return the application for course registration to info@entf.co.za/training@entf.co.za
or print the form and fax it to +27 86 720 8199

For more information regarding the training , please visit www.entf.co.za

1 Please select the course/s you wish to attend:

Course	Date	Venue	Excl VAT
CEM	8-12 May	JHB, Kopanong	R 15 700.00
CEM	19-23 June	Cape Town	R 15 700.00
CEM	23-27 October	JHB, Kopanong	R 15 700.00
CEM/FEMT combo *	21-30 November	University of Venda	R 24 000.00
CEA/FEMT combo *	27-31 March	JHB, Kopanong	R 14 700.00
CEA	29-31 March	JHB, Kopanong	R 10 700.00
CEA	11-13 October	JHB, Kopanong	R 10 700.00
CMVP/MVST combo	27-31 March	JHB, Kopanong	R 13 700.00
CMVP	29-31 March	JHB, Kopanong	R 10 700.00
CMVP/MVST combo	9-13 October	JHB, Kopanong	R 13 700.00
CMVP	11-13 October	JHB, Kopanong	R 10 700.00
REP	9-11 May	JHB, Kopanong	R 10 700.00
REP	21-23 November	PE, NMMU	R 10 700.00
CWEP	12-14 July	JHB, Kopanong	R 8 700.00
CWEP	16-17 November	JHB, Emperors	R 8 700.00

Please note, this does not include your examination.

Course	Date	Venue	Excl VAT
FEMT	3-5 May	JHB, Kopanong	R 8 700.00
FEMT	11-13 September	JHB, Kopanong	R 8 700.00
MVST-sa	27-29 March	JHB, Kopanong	R 7 700.00
MVST-sa	9-11 October	JHB, Kopanong	R 7 700.00
PV Tech	10-14 July	JHB, Kopanong	R 10 700.00
PV Tech	23-27 October	JHB, Kopanong	R 10 700.00
Wind Eng	17-21 July	JHB, Kopanong	R 10 700.00
BATRE	8 May	JHB, Kopanong	R 2 700.00
BATRE	10 October	JHB, Kopanong	R 2 700.00
BEAT	17-21 July	JHB, Kopanong	R 10 700.00
PREP	16 November	JHB, Emperors Palace	R 3 700.00

* Examination included in CEM/FEMT Combo

2 Company information: (will display on tax invoice)

Trading name:	<input type="text"/>	Registered Company Name:	<input type="text"/>
Company VAT no:	<input type="text"/>	Company Registration Nr:	<input type="text"/>
Order number:	<input type="text"/>	Sector: (e.g. Mining)	<input type="text"/>

Postal Address

PO Box number:	<input type="text"/>
City:	<input type="text"/>
Postal code:	<input type="text"/>
Telephone:	<input type="text"/>
E-mail:	<input type="text"/>

Physical Address

Building Name:	<input type="text"/>
Street Address:	<input type="text"/>
Suburb:	<input type="text"/>
City:	<input type="text"/>
Postal code:	<input type="text"/>

3 Training/Financial department: (when applicable, alternative contact person)

Accounts Name & Surname:	<input type="text"/>
Accounts Job Title:	<input type="text"/>
Accounts Telephone:	<input type="text"/>
Accounts E-mail:	<input type="text"/>
Accounts Fax:	<input type="text"/>

4 Delegate information:

(Delegate 1)

(Delegate 2)

Identity Number:	<input type="text"/>	<input type="text"/>
Gender:	<input type="text"/>	<input type="text"/>
FULL Names and Surname as per ID:	<input type="text"/>	<input type="text"/>
Nick Name:	<input type="text"/>	<input type="text"/>
Title: (Dr, Mr,etc)	<input type="text"/>	<input type="text"/>
Job Title in Company:	<input type="text"/>	<input type="text"/>
Dietary/Disability Requirements:	<input type="text"/>	<input type="text"/>
Home Address: (Street name & Number, Complex Name & Number Suburb, City, Code)	<input type="text"/>	<input type="text"/>
Company Physical Address: (Street name & Number, Building Name / Floor, Suburb, City, Code)	<input type="text"/>	<input type="text"/>
Company Postal Address: (PO Box, Private Bag, Suburb, City, Postal Code)	<input type="text"/>	<input type="text"/>



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Personal E-mail:				
Work E-mail:				
Cell:				
Telephone Landline:	(H)	(W)	(H)	(W)
	HOME	WORK	HOME	WORK
Preferred Manner of Email Communication:	HOME	WORK	HOME	WORK

PLEASE send us a copy of your ID document

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5 Course material:

AEE disallows the distribution of training material prior to the start of the course. Training material is reserved for candidates that attend the training. Pre-reading handbooks may be purchased online directly from the AEE via their website www.aeecenter.org, or where available, from EnTF directly.

6 Method of payment:

- Payment with cheques made out to Energy Cybernetics is acceptable.
- You can make payment by means of bank transfer.
- Please fax proof of payment to 086 720 8199 or email to training@entf.co.za

7 Banking details:

Account name:	Energy Cybernetics (PTY) Ltd
Bank name:	STANDARD BANK
Branch:	MENLYN, PRETORIA, SOUTH AFRICA
Account number:	01 26 62 615
Branch code:	01-23-45
Please fax deposit slip to:	+27 86 720 8199

8 Terms and Conditions as at 20 January 2017

- 8.1 First paid first served policy applies for booking security
- 8.2 **Booking security** requires the following to be received six (6) working days prior to the commencement of the course:
- a. A deposit of 25% with proof of payment supplied well in advance
 - b. Full payment with proof of payment supplied prior to first day of training
 - c. A purchase order for the full amount of the invoice.
- 8.3 Fees include coffee/tea/juice on arrival, mid-morning coffee/tea with pastries, mid-afternoon coffee/tea with biscuits, and lunch.
For training - the fee includes the text books and course fee.
For examinations (for CEM, CEA, CWEP, REP & CMVP) - the fee includes the examination fee, marking fee, certification application fee, and 1 year membership of AEE for successful candidates.
- 8.4 It is the responsibility of the candidate attending the course to arrange their own travel, accommodation, breakfast and dinner.
- 8.5 **Policy on international candidates**
- a. Invoices exclude withholding and country-specific taxes.
Should these be leveraged by your country government, we reserve the right to invoice the responsible entity/person to recoup the costs.
 - b. VAT is payable for candidates attending training in South African borders, this may be claimed on departure from South Africa using the tax invoice.
- 8.6 **Policy on cancellations**
- a. Cancellations received within five (5) working days prior to the first day of training will carry a 25% cancellation fee. No course material will be supplied.
 - b. Cancellations received six (6) working days prior to the first day of training will receive a full refund.
- 8.7 **Policy on accounts not in good standing**
- a. The candidate in attendance at the course ultimately remains responsible for payment of the outstanding account and providing the proof of payment thereof.
via [fax 086 720 8199](tel:0867208199) or email to the Training Administrator at training@entf.co.za
 - b. In the event that a candidate, or the candidate's organisation is not in good standing with us we reserve the right to withhold:

• Certificates of Attendance	• Issuing of ECSA CPD credits	• AEE Certification Application and/or Renewal Submissions
• Course Attendance Registers	• Examination Results	• AEE Certification Certificates
		• Listing on the AEE website
- 8.8 The Energy Training Foundation (EnTF) is a division of Energy Cybernetics (Pty) Ltd and the invoice will be made out by Energy Cybernetics.
- 8.9 Right of Admission Reserved.
- 8.10 We reserve the right to cancel a course should it not be financially viable.

9 Acceptance of conditions

I, the undersigned hereby confirm that I am authorized to accept liability on behalf of my Company to register myself / the delegate and pay for this Training Course.

X

Authorising Signature & Name in print

X

Date