



**Energy Training Foundation (EnTF)
Course and Exam Registration for 2018**



Please return the application for course registration to info@entf.co.za/training@entf.co.za
or print the form and fax it to +27 86 720 8199
For more information regarding the training, please visit www.entf.co.za

COURSE BOOKING (examination booking additional)

1 Please select the course/s you wish to attend:

Course	Date	Venue	Excl VAT
BEP	23-27 July	Johannesburg	R 16 700,00
BEP	19-23 November	Cape Town	R 16 700,00
CEA	8-11 October	Johannesburg	R 13 700,00
CEM	29-2 Oct/Nov	Johannesburg	R 16 700,00
CRM	15-16 November	Johannesburg	R 10 700,00
CMVP	31-2 Oct/Nov	Johannesburg	R 15 700,00
CWEP	28-30 August	Johannesburg	R 10 700,00
EXAM PREP	15-16 November	Johannesburg	R 4 700,00
EXAM PREP & EXAM	15-17 November	Johannesburg	R 6 000,00

Course	Date	Venue	Excl VAT
FEMT	25-27 September	Johannesburg	R 8 700,00
FEMT & EXAM	25-28 September	Johannesburg	R 9 900,00
MVST	4-6 June	Johannesburg	R 8 700,00
MVST	29-31 October	Johannesburg	R 8 700,00
MVST & CMVP Combo	29-2 Oct/Nov	Johannesburg	R 18 900,00
PVTECH	3-6 September	Johannesburg	R 8 700,00
PVGreenCard (Intro)	20 August	Pretoria	R 2 700,00
PVGreenCard (Integration)	20-22 August	Pretoria	R 5 700,00
PVGreenCard (Installer)	20-24 August	Pretoria	R 7 000,00
REP	19-22 November	Port Elizabeth, NMU	R 10 700,00

AEE EXAMINATION BOOKING (for qualifying candidates*)

Please select the exam you wish to attend:

JOHANNESBURG		PORT ELIZABETH		CAPE TOWN		1st Exam (excl VAT)	Re-write (excl VAT)	Date of Last Exam
June 9, 2018		June 29, 2018		November 24, 2018		BEP R 3 200,00	R 2 700,00	
June 18, 2018		July 13, 2018				CRM R 3 200,00	R 2 700,00	
July 30, 2018						CEM R 3 200,00	R 2 700,00	
August 31, 2018						CEA R 3 200,00	R 2 700,00	
September 28, 2018						CMVP R 3 200,00	R 4 700,00	
October 12, 2018						CWEP R 3 200,00	R 2 700,00	
November 3, 2018						REP R 3 200,00	R 2 700,00	
November 17, 2018								

***AEE EXAMINATION QUALIFYING CANDIDATES:**
ONLY for Candidates booked on AEE course, or already attended an AEE accredited course
IMPORTANT: AEE does not allow rewrites within 60 days after your last exam written
IMPORTANT: Certification Application must be submitted before Course date / Exam date

2 Company information: (will display on tax invoice)

Trading name:		Registered Company Name:	
Company VAT no:		Company Registration Nr:	
Order number:		Sector: (e.g. Mining)	
Postal Address		Physical Address	
PO Box number:		Building Name:	
City:		Street Address:	
Postal code:		Suburb:	
Telephone:		City:	
E-mail:		Postal code:	

3 Training/Financial department: (when applicable, alternative contact person)

Accounts Name & Surname:	
Accounts Job Title:	
Accounts Telephone:	
Accounts E-mail:	
Accounts Fax:	

4 Delegate information:

	(Delegate 1)	(Delegate 2)
Identity Number:		
Gender:		
FULL Names and Surname as per ID:		
Name Used:		
Title: (Dr, Mr, etc)		
Job Title in Company:		
Training Manual:	Colour: R2 600,00 <input type="checkbox"/> Black & White: <input type="checkbox"/>	Colour: R2 600,00 <input type="checkbox"/> Black & White: <input type="checkbox"/>
Dietary/Disability Requirements:		
Home Address: (Street name & Number, Complex Name & Number Suburb, City, Code)		



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Work/Site Physical Address: (Street name & Number, Building Name / Floor, Suburb, City, Code)		
Work/Site Postal Address: (PO Box, Private Bag, Suburb, City, Postal Code)		
Work E-mail:		
Personal E-mail:		
Work Landline number:		
Cellphone number:		
Preferred Manner of Email Communication:	HOME WORK	HOME WORK

PLEASE send us a copy of your ID document

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5 Course material:

AEE disallows the distribution of training material prior to the start of the course. Training material is reserved for candidates that attend the training. Pre-reading handbooks may be purchased online directly from the AEE via their website www.aeecenter.org, or where available, from EnTF directly.

6 Method of payment:

- Payment with cheques made out to Energy Cybernetics is acceptable.
- You can make payment by means of bank transfer.
- Please fax proof of payment to 086 720 8199 or email to training@entf.co.za

7 Banking details:

Account name: Energy Cybernetics (PTY) Ltd
 Account type: Business Cheque
 Bank name: STANDARD BANK
 Branch: MENLYN, PRETORIA, SOUTH AFRICA
 Account number: 01 26 62 615
 Branch code: 01-23-45
 Please fax proof of payment to 086 720 8199 or email to training@entf.co.za

For USD payments: Energy Cybernetics (PTY) Ltd
 CFC US Dollar Account
 STANDARD BANK
 MENLYN, PRETORIA, SOUTH AFRICA
 090664060
 SSBZA ZA JJ

8 Terms and Conditions as at 20 January 2017

8,1 First paid first served policy applies for booking security

8,2 **Booking security** requires the following to be received ten (10) working days prior to the commencement of the course:

- a. A deposit of 25% with proof of payment supplied well in advance
- b. Full payment with proof of payment supplied prior to first day of training
- c. A purchase order for the full amount of the invoice.

8,3 Fees include coffee/tea/juice on arrival, mid-morning coffee/tea with pastries, mid-afternoon coffee/tea with biscuits, and lunch.

For training - the fee includes the text books and course fee.

For examinations (for CEM, CEA, CWEP, REP & CMVP) - the fee includes the examination fee, marking fee, certification application fee, and 1 year membership of AEE for successful candidates.

8,4 It is the responsibility of the candidate attending the course to arrange their own travel, accommodation, breakfast and dinner.

8,5 Policy on international candidates

a. Invoices exclude withholding and country-specific taxes.

Should these be leveraged by your country government, we reserve the right to invoice the responsible entity/person to recoup the costs.

b. VAT is payable for candidates attending training in South African borders, this may be claimed on departure from South Africa using the tax invoice.

8,6 Policy on cancellations

- a. Cancellations received within ten (10) working days prior to the first day of training will carry a 25% cancellation fee. No course material will be supplied.
- b. Cancellations received eleven (11) working days prior to the first day of training will receive a full refund.

8,7 Policy on accounts not in good standing

a. The candidate in attendance at the course ultimately remains responsible for payment of the outstanding account and providing the proof of payment thereof.
 via fax [086 720 8199](tel:0867208199) or email to the Training Administrator at training@entf.co.za

b. In the event that a candidate, or the candidate's organisation is not in good standing with us we reserve the right to withhold:

- Certificates of Attendance
- Issuing of ECSA CPD credits
- AEE Certification Application and/or Renewal Submissions
- Course Attendance Registers
- Examination Results
- AEE Certification Certificates
- Listing on the AEE website

8,8 The Energy Training Foundation (EnTF) is a division of Energy Cybernetics (Pty) Ltd and the invoice will be made out by Energy Cybernetics.

8,9 Right of Admission Reserved.

8,10 We reserve the right to cancel a course should it not be financially viable.

9 Acceptance of conditions

I, the undersigned hereby confirm that I am authorized to accept liability on behalf of my Company to register myself / the delegate and pay for this Training Course.

X

Authorising Signature & Name in print

X

Date